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## Eastern West Virginia Regional Airport Authority (EWVRAA)

### REGULAR MEETING MINUTES

Monday, MARCH 9<sup>th</sup> 2020 – 6:00 PM

#### Members Present

John Laub	Jim Klein	Ken Collinson	P.J. Orsini
Dan Dulyea	Daryl Bryarly	Ronald Fitzpatrick	Maria Lorensen
Aneesh Sompalli <sup>^</sup>	John Allen <sup>^</sup>	Tana Burkhart	Larry Dunn

<sup>^</sup> Phone In

#### Members Absent

Jason Barrett	Greg Janes
Brad Close	

#### Also Present

Nicolas Diehl, EWVRAA	Neil Doran, EWVRAA	Thomas McKenzie, EWVRAA
Vicki A. Saunders, EWVRAA	Jim Marshall, Attorney	Sean Hill, WVAC Director

#### Petitions of Citizens

None

#### Meeting called to order at 6:00 PM by Chairman John Laub

Everyone stood for the Pledge of Allegiance

Staff & Executive Director's Report

All reports were distributed via email for review by the Authority members prior to the meeting.

- Bill 2732 was defeated in the West Virginia House of Delegates
- Mayor Karos declared February 2020 as "General Aviation Appreciation Month"
- Meeting with Martinsburg City Manager to keep them apprised of happenings
- Berkeley County Council approved requested allocation

- WV's Flyaway exemption will be adopted, allowing non-resident aircraft buyers to avoid state sales tax on their purchase as they promptly remove the aircraft to their home state and avoid double-taxation
- New Finish Mower has been delivered

### **1<sup>st</sup> Agenda Item: Approval of February 10<sup>th</sup> 2020 meeting minutes**

Maria Lorensen motioned to accept the minutes. Jim Klein seconded the motion, all were in favor, the motion passed.

### **2<sup>nd</sup> Agenda Item: Approval of the February 2020 Budget Report**

John Allen had some comments about the change in the layout of the budget report on the page. As previously had been done, he recommended including a column allowing comparison of the current month with the previous month. Nic Diehl will speak to the Treasurer Brad Close about this suggestion.

Ken Collinson motioned to accept the budget. Larry Dunn seconded the motion, all were in favor, the motion passed.

### **3<sup>rd</sup> Agenda Item: Web Project Update**

Nic Diehl displayed a preview of the new website under development. The front-page design was briefly discussed. PJ Orsini asked questions about an external board member login feature and available property profiles. Maria Lorensen commented about the need to include information highlighting local community attractions. Jim Marshall mentioned the advisability to have a page for authority agenda and minutes. Nic Diehl invited board members to send him any further comments or suggestions.

As this was strictly an update, no motions were required for this agenda item.

### **4<sup>th</sup> Agenda Item: Real estate and property matters (possible executive session)**

Daryl Bryarly motioned to enter Executive Session to discuss real estate and property matters at 6:20 PM. Larry Dunn seconded the motion, all were in favor, the motion carried.

Daryl Bryarly motioned to exit Executive Session at 6:45 PM. Larry Dunn seconded the motion, all were in favor, the motion carried.

Dan Dulyea motioned that the Executive Director work with legal counsel to explore competitive possibilities for a second, fixed base operation (FBO) at the airport. PJ Orsini seconded the motion, all were in favor, the motion carried.

Larry Dunn motioned to adjourn the meeting. Tana Burkhart seconded the motion, all were in favor, the motion carried.

**The meeting adjourned at 6:50 PM.**