

**EASTERN WV REGIONAL AIRPORT AUTHORITY
REGULAR MEETING MINUTES
Monday, March 11th, 2019 – 6:00 pm**

Members Present: Jim Klein, Maria Lorensen, Dennis Barron, Dan Dulyea, PJ Orsini, Tana Burkhart, Daryl Bryarly, Larry Dunn, Greg Janes and Dan Zappe

Members Absent: Jason Barrett, Ken Collinson, Brad Close, John Laub, Ken Reed and Aneesh Sompalli.

Also Present: Jim Marshall from Bailey & Wyant. EWVRAA employees-Neil Doran, Deana Bittorie. Charles Lowery & Thomas “Tom” Peterson from CNB Bank.

Everyone stood for the Pledge of Allegiance

Petitions of Citizens – *None at this time*

Executive Director’s Report/Staff Reports

Neil Doran highlighted items from Tom McKenzie’s report (Mr McKenzie was not present). Deana Bittorie shared items from her report to the Authority Members. Neil Doran then presented his Executive Director’s Report. All were included in the packets distributed via email for review by the Authority Members prior to the meeting.

1st Item on the Agenda: Approval of February 11th Meeting Minutes – discussion and action as needed

The members were sent the February 11th Meeting Minutes prior to this meeting for their review.

Daryl Bryarly motioned to accept the minutes as presented; Larry Dunn seconded the motion. All were in favor. The motion carried.

2nd Item on the Agenda: Approval of February 2019 Budget Report – discussion and action as needed

The members were sent the February 2019 Budget Report prior to this meeting for their review. Jim asked for any follow up information from the previous months budget discussion. Neil Doran gave updates of various payments received since the Budget and A/R Aging was received by the Authority members.

Dennis Barron motioned to approve the budget as presented; Tana Burkhart seconded the motion. All were in favor. The motion carried.

Maria Lorensen motioned to go into Executive Session to discuss Personnel and Real Estate matters; Larry Dunn seconded the motion. All were in favor. The motion carried.

Mr. Klein, Chairman, then asked Neil Doran and Deana Bittorie to step out of the room for Executive Session.

Dennis Barron motioned to come out of Executive Session; Maria Lorensen seconded the motion. All were in favor. The motion carried.

3rd Item on the Agenda: Consideration of Real Estate/Consulting Service Proposal – discussion and action as needed

PJ motioned to table this agenda item until a special meeting to be held on March 18th, 2019 at 5:30pm.

4th Item on the Agenda: MRO Conference Travel Proposal– discussion and action as needed

Maria Lorensen recommended that a staff member not be sent to the 2019 MRO Conference in Atlanta due to the untimely departure of the Business Development Manager. Mrs. Lorensen suggested that the EWVRAA consider this option for next year.

No Action taken at this time for this agenda item.

5th Item on the Agenda: Consideration for a change to update Bylaws – discussion and action as needed

Jim Klein reminded the Authority members of the requirement to provide one general board meeting notice prior to discussions about changes or updates to the EWVRAA Bylaws. This was the reason for the appearance of this item on the Agenda. It is anticipated that further discussions on this item could occur at the April 8th, 2019 regular meeting.

No Action taken at this time for this agenda item.

Daryl Bryarly motioned to adjourn the meeting; Greg Janes seconded the motion. All were in favor. The motion carried.

The meeting was adjourned at 7:20 pm.