

**EASTERN WV REGIONAL AIRPORT AUTHORITY  
SPECIAL MEETING MINUTES  
Monday, March 18<sup>th</sup>, 2019 – 5:30 pm**

**Members Present:** Jim Klein, Maria Lorensen, Dennis Barron, P.J. Orsini, Tana Burkhart, Daryl Bryarly, Larry Dunn, Aneesh Sompalli, John Laub, Ken Reed and Dan Dulyea (via telecom)

**Members Absent:** Ken Collinson, Brad Close, Greg Janes, Dan Zappe and Jason Barrett  
**Also Present:** Jim Marshall from Bailey & Wyant, EWVRAA employee-Neil Doran

*Everyone stood for the Pledge of Allegiance*

**Petitions of Citizens** – *None at this time*

**1<sup>st</sup> Item on the Agenda: Consideration of Real Estate/Consulting Service Proposal – discussion and action as needed**

Jim Klein asked Neil Doran to explain what Colliers Logistics and Transportation Solutions (L&T) Group does and to give a brief overview of what they could do for us in the absence of a Business Development Manager. Also, questions were asked as to Collier's anticipated role and whether that overlaps with what services 6-A Aviation/XL Holdings is partnering with the airport to perform. Mr. Klein expressed that this explanation could also be helpful in understanding how the Business Development Manager function would be defined with the EWVRAA. PJ Orsini asked about the prior contract signed with 6-A Aviation/XL Holdings and how this could affect the airport's marketing of properties. John Laub also asked if Neil Doran was considering using Colliers services in lieu or in conjunction with the Business Development Manager position.

*PJ Orsini motioned to move into Executive Session for Real Estate and Personnel matters at 5:37pm. Larry Dunn seconded the motion. All were in favor of Executive Session with the exception of Dan Dulyea who voted "No". The motion was carried.*

*PJ Orsini motioned to come out of Executive Session. Daryl Bryarly seconded the motion. All were in favor. The motion was carried.*

Jim Klein stated that any discussion regarding Collier's, recommendations on investment strategies or changes with the use of funds managed by CNB bank will have to be taken up at the April meeting or later.

*Maria Lorensen motioned to post the position of Executive Director (whose duties would include Business Development and Marketing) with local media as well as the employment section of the Berkeley County website. Tana Burkhart seconded the motion. All were in favor. The motion was carried.*

*Maria Lorensen motioned to adjourn the meeting; Larry Dunn seconded the motion. All were in favor. The motion was carried.*

***The meeting was adjourned at 6:22pm***