

**EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR MONDAY– March 26th, 2018**

Members Present: Jim Klein, Maria Lorensen, P.J. Orsini, Ken Collinson, Dennis Barron, Larry Dunn, Tana Burkhardt, Daryl Bryarly, Jason Barrett, Brad Close, and Dan Dulyea via conference call.

Member Absent: Betty Gunnoe and Greg Janes

Also Present: Jim Marshall from Bailey & Wyant, EWVRAA employees-Neil Doran, Tom McKenzie, and Deana Bittorie, Steve Catlett from Parks & Rec, Outdoor Education Center Architect-Kevin Sarring, and Ken Barton

Everyone stood for the Pledge of Allegiance

Petitions from Citizens – None at this time

Executive Director’s Report

Neil Doran highlighted items on the Executive Director’s Report for the Authority members that was included in their packets and sent out via email for review prior to the meeting.

1st Item on the Agenda: Approval of March 12th Special Meeting Minutes

The members were sent the March 12th, 2018, EWVRAA Meeting Minutes prior to this meeting, via email, for their review.

Dennis Barron moved to accept the minutes as presented; Larry Dunn seconded the motion. All were in favor. The motion was carried.

2nd Item on the Agenda: Outdoor Center for Aviation Education Update – discussion and action as needed

Jim Klein introduced Steve Catlett who then introduced the architect, Kevin Sarring, both of whom provided an update and status of the Outdoor Center for Aviation Education and its possible funding. The project is on hold pending confirmation of a funding source.

3rd Item on the Agenda: Extension of Panhandle Trust Purchase Agreement – discussion and action as needed

Jim Klein introduced Mr. Ken Barton to discuss the request for extension of the Panhandle Trust Purchase Agreement. Mr. Barton reminded the Authority members of the original request of June 29th, 2018, but the members voted to move it back to March 2018 instead. He gave a background and history since the original request, for the newer members of the Authority. Mr. Barton requested another extension of the purchasing agreement on behalf of his clients.

Dennis Barron motioned to extend Panhandle Trust Purchase Agreement to June 29th, 2018. Daryl Bryarly seconded the motion. All were in favor. The motion was carried.

**Jim Klein, Authority Chairman, signed the agreement.*

4th Item on the Agenda: Executive Session: Lease Matters, Real Estate Matters, Property Acquisition, Legal Status Update, Tenant Discussion, Personnel Matters – discussion and action as needed

Ken Collinson motioned to go into Executive Session, with Larry Dunn seconding the motion. All were in favor. The motion was carried.

Dennis Barron motioned to come out of Executive Session. Daryl Bryarly seconded the motion. All were in favor. The motion was carried.

P.J. Orsini motioned to authorize the Chairperson to amend the purchase agreement for the Arcadia hangar with the study date to be extended to 120 days after ratification, with 30 days prior to closing, receipt of a business license from the seller. Larry Dunn seconded the motion. All were in favor. The motion was carried.

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Ken Collinson motioned to authorize Neil Doran to bill Triumph Properties for the 2017-18 CPI increase, the year 2018-19 lease payment with the new CPI increase, and to waive any lease payments discovered in arrears. Dennis Barron seconded the motion. 9 were in favor; 1 opposed. The motion was carried.

Dennis Barron motioned to adjourn the meeting, with Larry Dunn seconding the motion. All were in favor. The motion was carried.

The meeting was adjourned at 8:10pm