

**EASTERN WV REGIONAL AIRPORT AUTHORITY MEETING MINUTES
FOR MONDAY– June 11th, 2018**

Members Present: Jim Klein, Dennis Barron, Ken Collinson, Greg Janes, P.J. Orsini, Larry Dunn, Tana Burkhart, Daryl Bryarly, Jason Barrett, Aneesh Sompalli, and Dan Dulyea

Member Absent: Maria Lorensen, Brad Close, and Betty Gunnoe

Also Present: Jason Hammond from Bailey & Wyant, EWVRAA employees-Neil Doran, Tom McKenzie, and Deana Bittorie, Tim Tapp, Shawn Marshall, Intermodal Holdings staff, Charlie Strausbaugh, and Kathy Brosious.

Everyone stood for the Pledge of Allegiance

Petitions from Citizens – Charles Strausbaugh a Trustee of Aerosmith, Inc., introduced himself, as well as Tim Tapp, President of the Sylvanus Group, and Shawn Marshall, two of the stockholders of Aerosmith, Inc. He expressed that the Trustees and Stockholders are available for any questions or concerns the Authority may have concerning the current operation of Aerosmith. Jim Klein opened the floor for questions. None at this time.

Executive Director’s Report/Master Plan Update

Neil Doran introduced two consultants from Delta Airport Consultants, Mary Ann Pearson and Cheryl Rodriguez for a brief presentation on the update of the Master Plan. Jim Klein again opened the floor for questions from the Authority. None at this time. Questions were asked from the public. Neil Doran encouraged electronic communication via emails to him, due to the time limitations of the meeting, considering there was a public meeting before.

1st Item on the Agenda: Approval of May 14th Meeting Minutes – discussion and action as needed

The members were sent the May 14th, 2018, EWVRAA Meeting Minutes prior to this meeting, via email, for their review. Deana Bittorie stated that Dennis Barron needed to be added to the absentees of the meeting minutes.

Larry Dunn moved to accept the minutes as presented; Daryl Bryarly seconded the motion. All were in favor. The motion was carried.

2nd Item on the Agenda: Approval of May 2018 Budget Report – discussion and action as needed

The members were sent the May 2018 Budget Report prior to this meeting, via email, for their review.

Dennis Barron moved to accept the budget as presented and reviewed; Ken Collinson seconded the motion. All were in favor. The motion was carried.

3rd Item on the Agenda: Approval of FY 2018-19 Budget – discussion and action as needed

The members were sent the proposed FY 2018-19 Budget prior to this meeting for their review, in addition to it being included in their packets. P.J. Orsini spoke for the Budget/Finance Committee. He stated that they would like to table the approval for a later special meeting so the committee could meet, review, and possibly make any necessary changes. Jason Barrett asked for verification that we were being compliant in our planning of the special meeting. Jim Klein and Neil Doran explained the process they would follow with the authority members in doing so.

This matter was tabled. No action at this time.

4th Item on the Agenda: Presentation/Memorandum of Understanding (MOU) with iModal Holdings, Inc. – discussion and action as needed

Jim Klein introduced Mary Jane Johnson from iModal Holding, Inc. for a brief explanation/presentation of the MOU.

Dennis Barron motioned to refer the MOU to legal counsel for follow up and determination by working with the Airport Manager/Chairman; Tana Burkhart seconded the motion. All were in favor. The motion was carried.

5th Item on the Agenda: Panhandle Real Estate Trust Purchase and Sale Agreement – discussion and action as needed

Jim Klein introduced Mr. Ken Barton to update and discuss the Panhandle Real Estate Purchase and Sale agreement. Mr. Barton started by giving the history of this agreement as well as a proposed agreement based on the changes that have taken place recently.

Dennis Barron made a motion to extend the contract agreement for a period of 60 days from the expiration date of the current contract; Daryl Bryarly seconded the motion. All were in favor. The motion was carried.

6th Item on the Agenda: Consideration of Hangar Purchase Due Diligence Service Proposals – discussion and action as needed

Jim Klein introduced Bill Hassan from Hassan Resources Group, LLC to discuss the proposal which was included in the meeting packets for review and analysis of Arcadia Hangar purchase. Neil also discussed the other proposals/quotes included in the packet and explained the difference between the two services. The amount that is quoted from Hassan Resources Group, LLC, would not require an RFP to be completed; we could simply continue with board approval.

Dennis Barron motioned for approval of the Airport Manager to enter into a contract agreement with Hassan Resources Group, LLC, as proposed; Daryl Bryarly seconded the motion. All were in favor. The motion was carried.

Larry Dunn motioned to go into Executive Session, with Tana Burkhart seconding the motion. All were in favor. The motion was carried.

Dennis Barron motioned to come out of Executive Session, with Larry Dunn seconding the motion. All were in favor. The motion was carried.

Ken Collinson motioned to adjourn the meeting, with Daryl Bryarly seconding the motion. All were in favor. The motion was carried.

The meeting was adjourned at 9pm