

**Eastern WV Regional Airport Authority**

**ZOOM MEETING MINUTES Monday, April 18<sup>th</sup> 2022 – 6:00 PM**

ROLL CALL		Remote	Present In Person	Absent
<b>Chairman</b>	Jim Klein	✓		
<b>Vice Chairman</b>	John Laub	✓		
<b>Secretary</b>	Maria Lorensen	✓		
<b>Treasurer</b>	Dan Dulyea	✓		
Berkeley County	Tana Burkhart	✓		
City of Martinsburg	Margie Bartles	✓		
Berkeley County	Brad Close			✓
City of Martinsburg	Larry Dunn	✓		
Berkeley County	Ronald Fitzpatrick			✓
Berkeley County	PJ Orsini	✓		
Berkeley County	Jim Whitacre		✓	
<b>STAFF</b>				
Executive Director	Nic Diehl		✓	
Director of Aviation	Neil Doran	✓		
Accounting	Vicki Saunders	✓		
Legal	Chuck Bailey	✓		
Legal	Jim Marshall		✓	
Martinsburg Journal	Emily Keefer			✓
Accountant	Charli Heilmann	✓		

Visitor: Chip Leatherman

**Welcome**

**Petitions of Citizens**

None

**Meeting called to order at 6:00 PM by Chairman Klein.**

**1<sup>st</sup> Agenda Item: Approval of March 21<sup>st</sup>, 2022 meeting minutes**

- John Laub motioned to approve the minutes as presented. Maria Lorensen seconded the motion. All were in favor and the motion passed.

**2<sup>nd</sup> Agenda Item: Approval of March 2022 Budget Report**

- John Laub motioned to approve the March 2022 budget report as presented. Margie Bartles seconded the motion. All were in favor and the motion passed.

**3<sup>rd</sup> Agenda Item: Review and approval of fiscal year 22-23 fee schedule**

- Dan Dulyea motioned to approve the fiscal year 2022-2023 fee schedule as presented. John Laub seconded the motion. All were in favor and the motion passed.

**4<sup>th</sup> Agenda Item: Review of fiscal year 22-23 draft budget**

- No action was taken or needed with this agenda item. Budget will be further reviewed and discussed in subsequent meetings.

**5<sup>th</sup> Agenda Item: Executive Director / Staff Report**

- Reports presented by Nic Diehl & Neil Doran.

**6<sup>th</sup> Agenda Item: Possible property matter (possible executive session)**

- No action or discussion was needed with this item.

**7<sup>th</sup> Agenda Item: Possible legal matter (possible executive session)**

- . No action or discussion was needed with this item.

John Laub motioned to adjourn the meeting. Margie Bartles seconded the motion. All were in favor and the motion passed.

**The meeting adjourned at 6:39 PM.**