

Eastern WV Regional Airport Authority
ZOOM MEETING MINUTES Monday, May 16th 2022 – 6:00 PM

ROLL CALL		Remote	Present In Person	Absent
Chairman	Jim Klein	✓		
Vice Chairman	John Laub			✓
Secretary	Maria Lorensen			✓
Treasurer	Dan Dulyea		✓	
Berkeley County	Tana Burkhart	✓		
City of Martinsburg	Margie Bartles		✓	
Berkeley County	Brad Close		✓	
City of Martinsburg	Larry Dunn	✓		
Berkeley County	Ronald Fitzpatrick			✓
Berkeley County	Chip Leatherman		✓	
Berkeley County	PJ Orsini	✓		
Berkeley County	Jim Whitacre		✓	
STAFF				
Executive Director	Nic Diehl		✓	
Director of Aviation	Neil Doran	✓		
Accounting	Vicki Saunders	✓		
Legal	Chuck Bailey			✓
Legal	Jim Marshall		✓	
Martinsburg Journal	Emily Keefer			✓
Accountant	Charli Heilmann			✓

Welcome

Welcome to Mr. Chip Leatherman, newest Berkeley County Appointee to the EWVRAA Board of Directors.

Petitions of Citizens

None

Meeting called to order at 6:00 PM by Chairman Klein.

1st Agenda Item: Approval of April 18th , 2022 meeting minutes

- Tana Burkhart motioned to approve the minutes as presented. Larry Dunn seconded the motion. All were in favor and the motion passed.

2nd Agenda Item: Approval of April 2022 Budget Report

- Margie Bartles motioned to approve the April 2022 budget report as presented. Dan Dulyea seconded the motion. All were in favor and the motion passed.

3rd Agenda Item: Review of Fiscal Year 2022-2023 Draft Budget

- Larry Dunn motioned to approve the Fiscal Year 2022-2023 Budget as presented. Brad Close seconded the motion. All were in favor and the motion passed.

4th Agenda Item: Review and approval of Fiscal Year 2022-2023 Meeting Schedule

- After some discussion the proposed meeting schedule was approved with two edits: selection of November 21st 2022 and June 12th, 2023 as the dates for the monthly meetings to be held in November and June. Dan Dulyea motioned to approve the Fiscal Year 2022-2023 Meeting Schedule with those edits. Larry Dunn seconded the motion. All were in favor and the motion passed.

5th Agenda Item: Executive Director / Staff Report

- Reports presented by Nic Diehl & Neil Doran.

6th Agenda Item: Possible property matter (possible executive session)

- No action or discussion was needed with this item.

7th Agenda Item: Possible legal matter (possible executive session)

- . No action or discussion was needed with this item.

Larry Dunn motioned to adjourn the meeting. Margie Bartles seconded the motion. All were in favor and the motion passed.

The meeting adjourned at 6:27 PM.