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Eastern WV Regional Airport Authority

MEETING MINUTES Monday, November 14th, 2022 – 6:00 PM

ROLL CALL		Remote	Present In Person	Absent
Chairman	Dan Dulyea		✓	
Vice Chairman	Jim Klein			✓
Secretary	Maria Lorensen		✓	
Treasurer	Brad Close			✓
Berkeley County	Tana Burkhart	✓		
City of Martinsburg	Margie Bartles		✓	
City of Martinsburg	Larry Dunn		✓	
Berkeley County	Ronald Fitzpatrick			✓
City of Martinsburg	John Laub			✓
Berkeley County	Chip Leatherman		✓	
Berkeley County	PJ Orsini	✓		
Berkeley County	Jim Whitacre		✓	
STAFF				
Executive Director	Nic Diehl		✓	
Director of Aviation	Neil Doran		✓	
Business Manager	Craig Bartoldson		✓	
Accounting	Vicki Saunders		✓	
Legal	Jim Marshall		✓	
Accountant	Charli Heilmann		✓	

Also Present: Tom McKenzie and Kathy Brosius

Petitions of Citizens

None

Meeting called to order at 6:00 PM by Chairman Dulyea.

1st Agenda Item: Approval of October 11th, 2022 Meeting Minutes

- Margie Bartles motioned to table approval of the minutes as presented. Tana Burkhart seconded the motion. All were in favor and the motion passed.

due to the fact that he wrote the lease agreement and also serves as chairperson of the MRB Foundation. Margie Bartles moved the conflict waiver be approved. Chip Leatherman seconded it. All were in favor and motion passed. Maria Lorensen motioned to approve the lease as presented. Margie Bartles seconded. All were in favor and motion passed.

Vice Chair, Jim Klein resigned – Chairman Dulyea appointed Mr. Leatherman as Vice Chairperson until vote next month.

4th Agenda Item: Executive Director's Report

- Nic Diehl presented staffing updates; airfield lighting project is almost finished; discussed flight operations and fuel sales along with flight school hours; charter updates; MRB has no empty office spaces or hanger spaces. Funding and additional Educational Opportunities updates.

Margie Bartles motioned to adjourn the meeting at 6:30 pm. Tana Burkhart seconded. All were in favor and the motion passed.

The meeting adjourned at 6:30 PM.