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**Eastern WV Regional Airport Authority**  
**ZOOM MEETING MINUTES January 9, 2023- 6pm**

ROLL CALL		Remote	Present In Person	Absent
<b>Chairman</b>	Dan Dulyea		✓	
<b>Vice Chairman</b>	Chip Leatherman		✓	
<b>Secretary</b>	Maria Lorensen		✓	
<b>Treasurer</b>	Brad Close			✓
Berkeley County	Tana Burkhart			✓
City of Martinsburg	Margie Bartles		✓	
City of Martinsburg	John Laub	✓		
City of Martinsburg	Larry Dunn		✓	
Berkeley County	Ronald Fitzpatrick			✓
Berkeley County	Jim Whitacre		✓	
Berkeley County	PJ Orsini	✓		
<b>STAFF</b>				
Executive Director	Nic Diehl		✓	
Business Manager	Craig Bartoldson		✓	
Accounting	Vicki Saunders			✓
Legal	Chuck Bailey			✓
Legal	Jim Marshall		✓	
Martinsburg Journal	Emily Keefer		✓	
Accountant	Charli Heilmann		✓	

Also present Airport Maintenance Supervisor Tom Mackenzie, and Stephen Skinner

**Petitions of Citizens**

None

**Meeting called to order at 6PM by Vice Chairman Leatherman.**

**1<sup>st</sup> Agenda Item: Approval of December 12, 2022 meeting minutes**

- Larry Dunn motioned to approve the minutes as presented. Maria Lorensen seconded the motion. All were in favor and the motion passed.

**2<sup>nd</sup> Agenda Item: Approval of December 20, 2022 Special Meeting Minutes**

- Larry Dunn motioned to approve the special meeting minutes. Margie Bartles seconded. All were in favor and the motion passed.

### **3<sup>rd</sup> Agenda Item: Approval of November 2022 Budget Report**

- Margie Bartles motioned to approve the November 2022 Budget Report as presented. Larry Dunn seconded the motion. All were in favor and the motion passed.

### **4<sup>th</sup> Agenda Item: Executive Director/ Staff Report**

- Reports presented by Nic Diehl.

### **5<sup>th</sup> Agenda Item: Possible Property/Legal Matter (possible executive session)**

- Chairman Dulyea asked a member would like to make a motion to go into Executive Session to discuss property and legal matters. Larry Dunn moved to go into Executive Session. Maria Lorensen seconded the motion. All were in favor and the motion passed.
- Larry Dunn made a motion to come out of Executive Session. No decisions were made.

Maria Lorensen motioned to adjourn the meeting at 6:40pm. Larry Dunn seconded the motion. All were in favor and the motion passed.

**The meeting adjourned at 6:40PM.**