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**Eastern WV Regional Airport Authority**  
**ZOOM MEETING MINUTES April 10<sup>th</sup>, 2023- 6pm**

ROLL CALL		Remote	Present In Person	Absent
<b>Chairman</b>	Dan Dulyea		✓	
<b>Vice Chairman</b>	Chip Leatherman		✓	
<b>Secretary</b>	Maria Lorensen		✓	
<b>Treasurer</b>	Brad Close			✓
Berkeley County	Tana Burkhart	✓		
City of Martinsburg	Margie Bartles		✓	
City of Martinsburg	John Laub	✓		
City of Martinsburg	Larry Dunn			✓
Berkeley County	Ronald Fitzpatrick	✓		
Berkeley County	Jim Whitacre			✓
Berkeley County	PJ Orsini	✓		
<b>STAFF</b>				
Executive Director	Nic Diehl		✓	
Director of Aviation	Craig Bartoldson		✓	
Accounting	Vicki Saunders		✓	
Legal	Chuck Bailey			✓
Legal	Jim Marshall		✓	
Accountant	Charli Heilmann		✓	

Also present Russ Volker from Civil Air Patrol

**Petitions of Citizens**

None

**Meeting called to order at 6PM by Chairman Dulyea.**

**1<sup>st</sup> Agenda Item: Approval of March 13<sup>th</sup>, 2023, Meeting Minutes**

- March Meeting minutes will be presented for approval at next meeting.

**2<sup>nd</sup> Agenda Item: Approval of February 2023 Budget Report**

- Charli Heilmann presented the February 2023 report.

- Maria Lorensen motioned to approve the budget as presented. Margie Bartles seconded the motion. All were in favor and the motion passed.

### **3<sup>rd</sup> Agenda Item: 2022 Audit Review**

- Charli Heilmann presented the FY-2022 Audit.

### **4<sup>th</sup> Agenda Item: Executive Director / Staff Report**

- Staff and business reports presented by Nic Diehl.

### **5<sup>th</sup> Agenda Item: Possible legal matter (possible executive session)**

- Chairman Dulyea asked members if a move into Executive Session to discuss possible legal and property matters was required. No move into Executive Session was necessary.

Margie Bartles motioned to adjourn the meeting at 6:30pm. Maria Lorensen seconded the motion. All were in favor and the motion passed.

**The meeting adjourned at 6:30PM.**