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**Eastern WV Regional Airport Authority**  
**ZOOM MEETING MINUTES, July 10th, 2023- 6pm**

ROLL CALL		Remote	Present In Person	Absent
<b>Chairman</b>	Chip Leatherman		✓	
<b>Vice Chairman</b>	Larry Dunn	✓		
<b>Secretary</b>	Maria Lorensen		✓	
<b>Treasurer</b>	Brad Close			✓
Berkeley County	Tana Burkhart		✓	
City of Martinsburg	Margie Bartles			✓
City of Martinsburg	John Laub			✓
Berkeley County	Ronald Fitzpatrick			✓
Berkeley County	Jim Whitacre		✓	
<b>STAFF</b>				
Executive Director	Nic Diehl		✓	
Business Manager	Craig Bartoldson		✓	
Legal	Chuck Bailey			✓
Legal	Jim Marshall		✓	
Accountant	Charli Heilmann		✓	

Also present: Russ Volker from CAP

**Petitions of Citizens**

None

**Meeting called to order at 6PM by Chairman Leatherman**

**1<sup>st</sup> Agenda Item: Approval of July 10<sup>th</sup>, 2023, Minutes**

- Maria Lorensen motioned to approve the minutes as presented. Tana Burkhart seconded the motion. All were in favor and the motion passed.

## **2<sup>nd</sup> Agenda Item: Approval of June 2023 Budget Report**

- CPA, Charli Heilmann, presented the June 2023 Budget Report. Jim Whitacre motioned to approve the June budget 2023 budget. Tana Burkhart seconded the motion. All were in favor and the motion passed.

## **3<sup>rd</sup> Agenda Item: Airshow Update**

- Nic Diehl presented the Board with an update on West Virginia's Greatest Airshow.

## **4<sup>th</sup> Agenda Item: Executive Director/ Staff Reports**

- Staff and Director Reports presented by Nic Diehl

## **5<sup>th</sup> Agenda Item: Property/Personnel/Legal Matter (possible Executive Session)**

- Chairman Leatherman asked Board Members if the need to discuss any personal, or property matters was necessary. No need for Executive Session at this time. Vice Chairman Larry Dunn motioned to adjourn the meeting. Jim Whitacre seconded the motion. All were in favor and the motion passed.

**The meeting adjourned at 6:30pm.**