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170 Aviation Way, Suite 105
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Eastern WV Regional Airport Authority
ZOOM MEETING MINUTES, June 12th, 2023- 6pm

ROLL CALL		Remote	Present In Person	Absent
Chairman	Dan Dulyea		✓	
Vice Chairman	Chip Leatherman		✓	
Secretary	Maria Lorensen			✓
Treasurer	Brad Close		✓	
Berkeley County	Tana Burkhart	✓		
City of Martinsburg	Margie Bartles		✓	
City of Martinsburg	John Laub			✓
City of Martinsburg	Larry Dunn		✓	
Berkeley County	Ronald Fitzpatrick			✓
Berkeley County	Jim Whitacre	✓		
Berkeley County	PJ Orsini	✓		
STAFF				
Executive Director	Nic Diehl		✓	
Business Manager	Craig Bartoldson		✓	
Legal	Chuck Bailey			✓
Legal	Jim Marshall		✓	
Accountant	Charli Heilmann		✓	

Petitions of Citizens

None

Meeting called to order at 6PM by Vice Chairman Leatherman.

1st Agenda Item: Approval of May 8th, 2023, Meeting Minutes

- Vice Chairman Chip Leatherman motioned to approve the Meeting Minutes as presented. Larry Dunn seconded the motion and the motion passed.

2nd Agenda Item: Approval of April 2023 Budget Report:

- CPA., Charli Heilmann, presented the April 2023 Budget Report. Larry Dunn motioned to accept the Budget as presented. Mr. Leatherman seconded the motion. All were in favor and the motion passed.

3rd Agenda Item: Approval of FY-2024 Budget:

- Brad Close motioned to approve the FY-2024 Budget as presented. Larry Dunn seconded the motion. All were in favor and the motion passed.

4th Agenda Item: Executive Director/ Staff Report:

- Staff Reports presented by Nic Diehl.

5th Agenda Item: Possible Property/Legal Matter (possible Executive Session)

- Chairman Dulyea asked the members if a move into Executive Session to discuss possible property or legal matters was needed. Larry Dunn motioned to move into Executive Session. Margie Bartles Seconded the motion. All were in favor, and the motion passed. No actions were taken during Executive Session.

Margie Bartles motioned to adjourn the meeting at 6:50pm. Vice Chairman Leatherman seconded the motion. All were in favor and the motion passed.

The meeting adjourned at 6:50 P.M.