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Eastern WV Regional Airport Authority

ZOOM MEETING MINUTES September 11th, 2023- 6pm

ROLL CALL		Remote	Present In Person	Absent
Chairman	Chip Leatherman		✓	
Vice Chairman	Larry Dunn		✓	
Secretary	Maria Lorensen		✓	
Treasurer	Brad Close	✓		
Berkeley County	Tana Burkhart	✓		
City of Martinsburg	Margie Bartles		✓	
City of Martinsburg	John Laub			✓
Berkeley County	Ronald Fitzpatrick			✓
Berkeley County	Jim Whitacre		✓	
STAFF				
Executive Director	Nic Diehl		✓	
Business Manager	Craig Bartoldson			✓
Legal	Chuck Bailey			✓
Legal	Jim Marshall		✓	
Accountant	Charli Heilmann		✓	

Also present: Russ Voelker from CAP and Tom McKenzie from EWVRAA

Petitions of Citizens

None

Meeting called to order at 6PM by Chairman Leatherman

1st Agenda Item: Approval of August 14th, 2023, Minutes

- Vice Chairman Larry Dunn motioned to approve the minutes as presented. Margie Bartles seconded the motion. All were in favor and the motion passed.

2nd Agenda Item: Approval of July 2023 Budget Report

- CPA, Charli Heilmann, presented the July 2023 Budget Report. Larry Dunn motioned to approve the Budget Report as presented. Jim Whitacre seconded the motion. All were in favor and the motion passed.

3rd Agenda Item: Approval of MRB Foundation BOD Members

- Jim Whitacre motioned to reappoint Bart Rogers and Larry Dunn as MRB Foundation Board Members. Margie Bartles seconded the motion. All were in favor and the motion passed.

4th Agenda Item: Approval of FY2023-2024 Meeting Schedule

- Brad Close motioned to approve the FY 23-24 Meeting Schedule having the meetings be on the 3rd Monday of every month. Vice Chairman Larry Dunn seconded the motion. All were in favor and the motion passed.

5th Agenda Item: Airshow Wrap Up

- West Virginia's Greatest Airshow Wrap-Up presented by Nic Diehl

6th Agenda Item: Executive Director/ Staff Reports

- Nic Diehl presented Staff and Director Reports

7th Agenda Item: Property/ Personnel/ Legal matter (possible Executive Session)

- Chairman Leatherman asked if a move into Executive Session was needed. Larry Dunn motioned to move into Executive Session. Brad Close seconded the motion. All were in favor and the motion passed. No action was taken in Executive Session.

The meeting adjourned at 6:40pm.