

Eastern WV Regional Airport Authority
ZOOM MEETING MINUTES, February 18th 2025- 6pm

ROLL CALL		Remote	Present In Person	Absent
Chairman	Chip Leatherman		✓	
Vice Chairman	Larry Dunn			✓
Secretary	Maria Lorensen		✓	
Treasurer	Brad Close			✓
Berkeley County	Jill Burkhart			✓
City of Martinsburg	Margie Bartles		✓	
Berkeley County	Jim Whitacre		✓	
Berkeley County	Tosha Brown	✓		
STAFF				
Executive Director	Nic Diehl		✓	
Business Manager	Craig Bartoldson			✓
Legal	Jim Marshall	✓		
Accountant	Charli Heilmann	✓		
Executive Assistant	Megean Moon		✓	

Petitions of Citizens

None

Meeting called to order at 6PM by Chairman Leatherman

1st Agenda Item: Approval of January 18th, 2025, Meeting Minutes

- Jim Whitacre motioned to accept the January Meeting Minutes as presented. Secretary Maria Lorensen seconded the motion. All were in favor and the motion passed.

2nd Agenda Item: Approval of January 2025 Budget Report

- CPA Charli Heilmann presented the January 2025 Budget Report. Margie Bartles motioned to approve the Budget Report. Maria Lorensen seconded the motion. All were in favor and the motion passed.

3rd Agenda Item: Executive Director/ Staff Reports

- Staff and Director Reports given by Nic Diehl

4th Agenda Item: Property/ Personnel/ Legal Contract Matter (Possible Executive Session)

- After it was concluded Executive Session was not needed, Margie Bartles motioned to adjourn the meeting. Tosha Brown seconded the motion. All were in favor and the motion passed.

The meeting adjourned at 6:50pm