EASTERN WV REGIONAL AIRPORT

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226 Pilot Way
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Eastern WV Regional Airport Authority

ZOOM MEETING MINUTES, April 20th 2026 - 6pm

ROLL CALL		Remote	Present In Person	Absent
Chairman	Larry Dunn		✓	
Vice Chairman	Maria Lorensen			✓
Secretary	Margie Bartles		✓	
Treasurer	Brad Close	✓		
City of Martinsburg	Heidi Crawford	✓		
Berkeley County	Chip Leatherman		✓	
Berkeley County	Jim Whitacre	✓		
Berkeley County	Tosha Brown		✓	
STAFF				
Executive Director	Nic Diehl		✓	
Business Manager	Craig Bartoldson		✓	
Legal	Jim Marshall	✓		
Accountant	Charli Heilmann		✓	
Executive Assistant	Megean Moon			✓

Also present: Nancy Ritter of Marshall University

Petitions of Citizens

None

Meeting called to order at 6PM by Chairman Dunn

1st Agenda Item: Approval of March 16th, 2026, Meeting Minutes

- Margie Bartles motioned to approve the March 16, 2026, meeting minutes as presented. Tosha Brown seconded the motion. All were in favor and the motion passed.

2nd Agenda Item: Review and Approval of March 2026 Budget Report

- CPA Charli Heilmann presented the March 2026 Budget Report. Brad Close motioned to approve the Budget Report. Tosha Brown seconded the motion. All were in favor and the motion passed.

3rd Agenda Item: Update on Aviation Education Endeavors

- Update and insight given on aviation education endeavors by Nancy Ritter from Marshall University

4th Agenda Item: Review of FY 26-27 Budget

- Review of FY 26-27 Budget given by Charli Helimann and Nic Diehl

5th Agenda Item: Review of FY 26-27 Fee Schedule

- Review of FY 26-27 Fee Schedule given by Nic Diehl

6th Agenda Item: Executive Director / Staff Reports

- Executive Director and staff reports given by Nic Diehl

7th Agenda Item: Property/ Personnel/ Legal Contract Matter (Possible Executive Session)

- After it was confirmed the need to enter Executive Session was not necessary, Margie Bartles motioned to adjourn the meeting. Tosha Brown seconded, all were in favor and the motion passed.

The meeting adjourned at 6:45pm