EASTERN WV REGIONAL AIRPORT

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Eastern WV Regional Airport Authority

ZOOM MEETING MINUTES, July 20th 2026 - 6pm

ROLL CALL		Remote	Present In Person	Absent
Chairman	Larry Dunn		✓	
Vice Chairman	Maria Lorensen	✓		
Secretary	Tosha Brown		✓	
Treasurer	Margie Bartles	✓		
City of Martinsburg	Heidi Crawford		✓	
Berkeley County	Chip Leatherman		✓	
Berkeley County	Jim Whitacre			✓
STAFF				
Executive Director	Nic Diehl		✓	
Business Manager	Craig Bartoldson		✓	
Legal	Jim Marshall		✓	
Accountant	Charli Heilmann		✓	
Executive Assistant	Megean Moon			✓

Petitions of Citizens

None

Meeting called to order at 6PM by Chairman Dunn

1st Agenda Item: Election of Officers

- Maria Lorensen motioned to re-elect Larry Dunn as Chairman. Larry Dunn accepted the nomination. Tosha Brown seconded the motion. All were in favor and the motion passed. Chip Leatherman motioned to re-elect Maria Lorensen as Vice Chairman. Maria accepted the motion. Margie Bartles seconded the motion; nominations closed. All were in favor and the motion passed. Maria Lorensen motioned to nominate Tosha Brown as Secretary; Tosha accepted the motion. Margie Bartles seconded the motion; nominations closed. All were in favor and the motion passed. Maria Lorensen motions to nominate Margie Bartles as Treasurer. Tosha Brown seconded the motion; nominations were closed. All were in favor and the motion passed.

2nd Agenda Item: Review and Approval of June 15, 2026, Meeting Minutes

- Margie Bartles motioned to approve the June 2026 Meeting Minutes as presented. Tosha Brown seconded the motion; all were in favor and the motion passed.

3rd Agenda Item: Review and Approval of June Budget Report

- CPA Charli Heilmann presented the June 2026 Budget Report.

4th Agenda Item: Executive Director / Staff Reports

- Executive and staff reports given by Nic Diehl

5th Agenda Item: Property / Legal matter (possible Executive Session)

- After it was confirmed the need to enter Executive Session was not necessary, Tosha Brown motioned to adjourn the meeting. Chip Leatherman seconded the motion. All were in favor and the motion passed.

The meeting adjourned at 6:45pm