EASTERN WV REGIONAL AIRPORT

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Eastern WV Regional Airport Authority

ZOOM MEETING MINUTES, August 17th 2026, - 6pm

ROLL CALL		Remote	Present In Person	Absent
Chairman	Larry Dunn		✓	
Vice Chairman	Maria Lorensen		✓	
Secretary	Tosha Brown		✓	
Treasurer	Margie Bartles		✓	
City of Martinsburg	Heidi Crawford	✓		
Berkeley County	Chip Leatherman		✓	
Berkeley County	Jim Whitacre		✓	
STAFF				
Executive Director	Nic Diehl		✓	
Business Manager	Craig Bartoldson			✓
Legal	Jim Marshall		✓	
Accountant	Charli Heilmann		✓	
Executive Assistant	Megean Moon		✓	

Also present: Katie Rose

Petitions of Citizens

None

Meeting called to order at 6PM by Chairman Dunn

1st Agenda Item: Review and approval of July 20, 2026, Meeting Minutes

- Maria Lorensen motioned to approve the meeting minutes as presented. Margie Bartles seconded the motion; all were in favor and the motion passed.

2nd Agenda Item: Review and Approval of July 2026 Budget Report

- CPA Charli Heilmann presented the July 2026 Budget Report. Jim Whitacre motioned to approve the budget report. Tosha Brown seconded the motion; all were in favor and the motion passed.

3rd Agenda Item: Update of Taxiway Echo Rehab Project

- Nic Deihl gave updates and reports on the Taxiway Echo Rehab Project

4th Agenda Item: Executive Director / Staff Reports

- Executive and staff reports given by Nic Diehl

5th Agenda Item: Property / Legal matter (possible Executive Session)

- After it was confirmed the need to enter Executive Session was necessary to discuss property and real estate matters, Jim Whitacre motioned to enter Executive Session. Tosha Brown seconded the motion. All were in favor and the motion passed. No actions were taken in Executive Session. Margie Bartles motioned to adjourn the meeting. Tosha Brown seconded; all were in favor and the motion passed.

The meeting adjourned at 7:15pm