EASTERN WV REGIONAL AIRPORT

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Eastern WV Regional Airport Authority

ZOOM MEETING MINUTES, September 21st 2026, - 6pm

ROLL CALL		Remote	Present In Person	Absent
Chairman	Larry Dunn		✓	
Vice Chairman	Maria Lorensen		✓	
Secretary	Tosha Brown	✓		
Treasurer	Margie Bartles			✓
City of Martinsburg	Heidi Crawford			✓
Berkeley County	Chip Leatherman		✓	
Berkeley County	Jim Whitacre		✓	
STAFF				
Executive Director	Nic Diehl		✓	
Business Manager	Craig Bartoldson			✓
Legal	Jim Marshall		✓	
Accountant	Charli Heilmann		✓	
Executive Assistant	Megean Moon	✓		

Also present: Katie Rose

Petitions of Citizens

None

Meeting called to order at 6PM by Chairman Dunn

1st Agenda Item: Review and approval of August 17, 2026, Meeting Minutes

- Chip Leatherman motioned to approve the meeting minutes as presented. Tosha Brown seconded the motion; all were in favor and the motion passed.

2nd Agenda Item: Review and Approval of August 2026 Budget Report

- CPA Charli Heilmann presented the August 2026 Budget Report. Tosha Brown motioned to approve the budget report. Jim Whitacre seconded the motion; all were in favor and the motion passed.

3rd Agenda Item: Approval of FY26-27 Meeting Schedule

- Maria Lorensen motioned to approve the FY26-27 Meeting Schedule with the exception of the December 2026 date being revised. Chip Leatherman seconded the motion; all were in favor and the motion passed.

4th Agenda Item: Executive Director / Staff Reports

- Executive and staff reports given by Nic Diehl

5th Agenda Item: Property / Legal matter (possible Executive Session)

- After it was confirmed that the need to enter Executive Session was necessary to discuss property and legal matters, Jim Whitacre motioned to enter Executive Session. Tosha Brown seconded the motion. All were in favor and the motion passed. No actions were taken in Executive Session. Maria Lorensen motioned to adjourn the meeting. Tosha Brown seconded; all were in favor and the motion passed.

The meeting adjourned at 7:15pm